

PROVIDER ADVISORY #2025-011
NEW LICENSING APPLICATION &
MONITORING FOR LICENSED FACILITIES IN ICONNECT
ACTION REQUIRED

EFFECTIVE DATE: 11/5/2025

The Agency for Persons with Disabilities (APD) has new options for providers when submitting applications for residential facility and Adult Day Training (ADT) licensure.

The Facility Application Form (APD 2025-09) for residential and Adult Day Training (ADT) Facility licensure, as incorporated into Rule 65G-2, Florida Administrative Code, is now available in iConnect. The Facility Application Form (APD 2025-09) in iConnect is the licensing application for both ADT and Residential facility operators and no longer requires the application to be printed, signed, and notarized.

Providers may still submit a paper application using the Licensed Application Form 65G-2.002-A, which can be found [HERE](#). If the paper Licensed Application Form 65G-2.002-A is submitted it will require a signature and notarization.

If a provider previously created a Facility Application Form (APD 2014-01) in iConnect and it is in process, the provider can submit the form to APD in iConnect without creating a new one if this occurs prior to January 29, 2026. However, applications in this format will require signature and notarization.

The [ADT New Licensure Training Manual](#), the updated [New Licensing Facility Application Request Training Manual](#) (Residential Facilities), and the updated [Licensing Renewals Training Manual \(Residential Facilities\)](#) give detailed instructions on how to fill out and submit the required documentation for these applications.

There is also a new workflow for ADTs and Residential Facilities Monitoring in iConnect. The updates include a [reduction in monitoring frequency for some Residential facilities](#) and the addition of ADTs.

The [ADT Monitoring Manual](#), the [ADT Monitoring video](#), and the updated [Chapter 16 Residential Monitoring Manual](#), provide detailed instructions on how to fill out and submit Corrective Action Plans (CAPs), and Notices of Non-Compliance (NNCs) in iConnect.

For more information about becoming a provider of ADT or Residential Habilitation services and to obtain more information on licensed settings and licensed setting resources, please visit APD's [website](#).